

Timelines for Faculty Requests and Examinations

These are the timelines that GSAT faculty ask in respecting their busy schedules:

1. At least **2 week's notice** is required for letters of reference from Faculty
2. At least **2 week's notice** is required for review of thesis proposals before a comprehensive exam
3. At least **4 week's notice** for review of theses by committee members before a defense
4. At least **4 week's notice** for requesting someone Chair a MSc defense or a comprehensive exam.
5. When a defense date or comprehensive exam date is confirmed, as well as confirmation of the Chair, **you must also inform the GSAT program coordinator.**